



Updates

Reports

🔔 Release Note – New Reporting Filters

We have introduced two new filters to improve efficiency when generating reports:

Receipts Filter: You can now generate receipts specifically for members without an email address, eliminating the need for manual selection.

Giver Statements Filter: The same filtering option is now available when generating **Giver Statements**.

These enhancements are designed to streamline report generation and reduce manual work.

Go to **Income > View Receipts**.

Select the **“Without Email”** checkbox, and you will be able to generate and print all applicable receipts at once.

The screenshot shows the ACMS 7me interface. On the left, the 'Income' menu item is highlighted with a red box and a red arrow. The main area is titled 'View Receipts' under the 'Income' section. The 'Search' bar is at the top. Below it, the 'Sort receipt by' dropdown is set to 'Number', and the 'Batches only' checkbox is unchecked. A red arrow points to the 'TREASURY.WITHOUT_EMAIL' checkbox, which is checked. The 'Year' is set to 2023, and the 'Filter type' is 'Remittance Date'. The 'Giver' and 'Receipt' fields are empty. The 'Reverse only' checkbox is unchecked. Below the filters is a table with columns: Receipt, Giver, Receipt Sending, Email, Amount, and Attachment. The table shows two rows of data for the week of 03/06/2023.

	Receipt	Giver	Receipt Sending	Email	Amount	Attachment
03/06/2023 - 1* Week - Saturday						
<input type="checkbox"/>	1	Mark Smith	Printed and Email	bucfieldnine@madeupemail.com	50.00	
03/06/2023 - 1* Week - Saturday						



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Go to **Reports > Stewardship > Giver Statement**.

Select the **“Only People without E-mail”** checkbox, and you will be able to generate and print all applicable statements at once.

The screenshot displays the ACMS web interface for generating a Giver Statement report. The sidebar on the left contains a list of navigation items: Home, Member, Church, Departments, Income, Expenses, Financial Transactions, Asset Register, 7me, Reports, Member, Financial, Departmental Treasury, Income, Expenses, Remittance, Stewardship, Giver Statement (highlighted with a red arrow), and Spiritual Diagnostics. The main content area is titled "Stewardship Giver Statement" and includes the following sections:

- Period:** Initial Period (01-2020), Final Period (10-2025), and Person type (Select).
- Options:**
 - Only People without E-mail
 - Print label
 - Only Gift Aided
 - Only Family Givings
 - Line number, label: 10
- Filter type:** Giver Name (input field).
- Actions:** List/Print and Export to Excel.

The top right corner shows the user profile for Jane Huss and the church information: Buc Church One, District 1 - BUCDC.